

# Welcome Book



## MIAMI BEACH

## LANGUAGE SCHOOLS

2017 - 2018



## OHC - Miami Beach Contact Information

**Address:**

1556 Alton Road  
2nd Floor  
Miami Beach, FL  
U.S.A.

**Tel:**

+1-305-763-8520

**Fax:**

+1-305-763-8521

**Website:**

[www.ohcenglish.com](http://www.ohcenglish.com)

**Email:**

[miami@ohcenglish.com](mailto:miami@ohcenglish.com)

**Facebook page:**

[https://www.facebook.com/  
OHCUSA/](https://www.facebook.com/OHCUSA/)

**SEVIS Campus Code:**

MIA214F55766000

Miami Beach is an island situated adjacent to the City of Miami, connected by bridges and roads (it's the cool part of Miami). The Island is home to some of the world's most famous movie stars and athletes and is known for its year round sunny beaches, world famous clubs, restaurants, and entertainment. Beyond the radiant sun, surf, and sand, Miami Beach is home to a rich history as an entertainment and cultural destination.

We opened our doors in Miami Beach in the spring of 2011. As with the other OHC locations, we offer a complete array of English programs in addition to Teacher Training and all inclusive Junior Programs. Of course, since we're known for having the most vibrant and fun schools in the business, you can bet our Miami school is second to none!

Content	Page
<b>Welcome to OHC Miami Beach</b>	<b>1</b>
<b>Important Contact Details and Information</b>	<b>2</b>
<b>Transportation Information</b>	<b>3</b>
<b>First Day Schedule</b>	<b>4</b>
<b>Daily Schedule</b>	<b>5</b>
<b>OHC School Policies</b>	<b>6-7</b>
<b>Useful Information</b>	<b>8</b>

## School Information

**Nearest Major Intersection:**  
Lincoln Road and Alton Road

**School Phone No.** 1-305-763-8520  
**School Fax No.** 1-305-405-3277

**Emergency Housing & Airport Pickup No.**  
+1-786-650-5885

**General School E-mail:**  
miami@ohcenglish.com

**Hours of Operation:** 8:30am - 5:30pm



## Hospital & Police Stations

**Nearest Hospital: Mount Sinai Medical Centre**  
1-305-674-2121

**Nearest Clinic: Medigo Urgent Care**  
1-305-672-0777

**Nearest Police Station: Miami Beach Police**  
1-305-673-7900

**Emergency Police: 911**

## Index



OHC - 1556 Alton Road



Medigo Urgent Care - 1355 Alton Road



Miami Beach PD - 1100 Washington Ave



Mount Sinai Medical Centre - 4300 Alton Road

SOBE is a local bus that loops around South Beach. The busses run every 12-20 minutes and offer rides for \$0.25 each, stopping at popular destinations. Many people rent bikes for the day to ride around the town and go to the beach. For more information on transportation pricing:

[www.miamidade.gov/transit](http://www.miamidade.gov/transit)

Prices Effective January 1, 2015		
	Transport Type	Fare
Bus	Metro Bus	\$2.25
	Express Bus	\$2.35
	Shuttle Bus	\$0.25
Rail	Metrorail	\$2.25
	Metrorail daily parking fee	\$4.50
	Metrorail Monthly Parking Permit	\$11.25 w/ monthly pass
Discounts	Daily Pass	\$5.65
	Weekly Pass	\$29.25
	Monthly Pass	\$112.50

TIME	COMMENT
<b>8:30am - 9:50am</b>	<b>Welcome, orientation and placement test</b>
<b>9:50am - 10:00am</b>	<b>Break</b>
<b>10:00am</b>	<b>Class</b>

## OHC Miami Timetable

<b>Period 1</b>	<b>9:00am – 9:50am</b>
10 Minute Break	
<b>Period 2</b>	<b>10:00am – 10:50am</b>
10 Minute Break	
<b>Period 3</b>	<b>11:00am – 11:50am</b>
40 Minute Lunch Break	
<b>Period 4</b>	<b>12:30 – 1:20pm</b>

Note: Students traveling on Tourist Visas do not attend the final class on Friday afternoon (12:30 – 1:20PM).

## 1. English Only

You must speak English at all times in the school and during school activities.

## 2. Punctuality

You must arrive to all of your classes on time. You cannot enter a class if you are late. There is a 15 minute grace period for your first class and 0 minute grace period for every period thereafter.

## 3. Attendance

You must have an 80% or higher attendance record to remain in “Good Standing” and to receive your graduation certificate.

## 4. Progress Assessment & Level Progression

You will have a test every 4 weeks of your course. Test results are aligned with the Common European Frame (CEFR). See OHC levels below. Students are generally expected to progress to the next level of study within 150 - 200 hours of study.

OHC Levels	
<b>Basic User</b>	CEFR A1 - A2+
<b>Independent User</b>	CEFR B1 - B2
<b>Advanced User</b>	CEFR B2+ - C1

## 5. Level Repeating

All students who are required to repeat a level (additional 12 weeks) are informed in writing that they have not met the expected progression and an individual learning plan will be made with the student. If the student does not meet the conditions of the academic probationary learning plan after the additional 12 weeks (24 weeks at the same level), the student will be advised in writing that they are to be dismissed for failing to maintain status and their study visa will be terminated.

## **6. Behavior in the School**

Although we love having a good time, we will under no circumstance tolerate behavior that makes anyone, fellow students or school staff, feel uncomfortable. We will not tolerate racism, sexism, displays of disrespect for your classmates or any form of discrimination that will negatively affect our school atmosphere.

## **7. No Smoking**

There is absolutely no smoking anywhere in the school or on school property, including balconies. Smoking can be done in the designated area outside of the school.

## **8. Receiving Mail or Packages**

If you're expecting mail at the school, it will be at the front desk. We are not responsible for lost or undelivered mail. We can receive packages for you at the front desk, but we will not pay for packages that require on the spot duty payments. Make sure you notify us if you are expecting a package.

## **9. Requesting Documents**

If you need any official documents such as a reprint of your transcript, certificate, letter of acceptance, or letter for student discounts on public transit, fill out a document request form at the front desk and submit it at least 24 hours before you need the document. Your document will be prepared for you and available at the front desk within 24 hours. There may be a fee to reissue some documents.

## **10. Phone**

Students can make local or overseas phone calls on the school phone.



## NEIGHBORS & AMENITIES

- Please be quiet at night time – no late phone calls!
- All student houses have WiFi. If WiFi stops working, notify the school.
- No loud music
- No smoking inside the house

## BATHROOM

- Keep the bathroom clean!
- Consider the others in your house – no long showers
- **ONLY TOILET PAPER IN THE TOILETS**

## KITCHEN

- Keep the kitchen clean!
- Wash your dishes!
- Throw away your garbage!
- Take out the garbage if it's full
- Take out and throw away all bottles, cans and containers

## FIRE ALARMS

- **DO NOT** pull any fire alarms
- Exit your building if you hear a fire alarm

## DRUGS, GUNS & ALCOHOL POLICY

- We have a **ZERO TOLERANCE POLICY** for **DRUGS & GUNS**
- Minimum age for drinking is 21. Anyone under 21: **NO ALCOHOL!**

## YOUR ROOM & PERSONAL SPACE

- Clean your room!
- No guests/friends overnight (no sleepovers!)
- No cooking
- Lock your doors & close your windows
- Wash your sheets & clothes

## PARTIES, GUESTS, FRIENDS & PARTNERS

- **NO PARTIES**
- Do not have people over at night time – your neighbors will complain!
- If the police are involved, **YOU WILL BE REMOVED FROM OUR HOMESTAY PROGRAM**

## REMOVAL FROM THE STUDENT HOUSING PROGRAM

- Be on good behaviour
- **NO REFUND IS GIVEN** if you are removed from student housing
- The following will result in removal from student housing:
  - Smoking inside the house – no smoking!
  - Overnight guests – no sleepovers!
  - Abusing other students – no fights!
  - Any intentional damage – **DO NOT BREAK ANYTHING!**
  - Any **ILLEGAL** activities – **DO NOT DO ANYTHING ILLEGAL!**
  - Drug use – **NO DRUGS!**
  - Intentionally clogging the toilet – **ONLY TOILET PAPER IN TOILETS!**
  - Stealing property – **NO STEALING!**

**COSTS:** You will be charged for any damages incurred during your stay

- Electric outlets: \$75 - \$200 USD
- Window: \$150 USD
- New set of bedding: \$50 USD
- Mattress: \$150 USD
- Desk: \$100 USD
- Bed: \$300 USD
- Drawers/Dresser: \$200 USD
- Chair: \$75 USD
- **KEY REPLACEMENT: \$100**

## KEYS

- **IF YOU LOCK YOURSELF OUT, ALERT THE HOUSING DON – DO NOT GET CREATIVE AND TRY TO BREAK IN!**
- **YOU WILL BE HELD RESPONSIBLE FOR ANY DAMAGE IN ANY BREAK-IN ATTEMPT BY YOUR OR BY SOMEONE ELSE ON YOUR BEHALF**

## EMERGENCIES

- In case of emergency, contact the school for help!
  - School Emergency phone number: +1-786-650-5885
  - School number: +1-305-763-8520
  - Weekend Housing Manager - Thanh: (WHATSAPP ONLY) +1-786-431-9437

## 1. Taxes:

Generally the price you see on an item is before taxes. In Miami, sales tax is about 7%.

## 2. Banks:

To open a bank account, you need at least 2 forms of identification (your passport, international driver's license and/or a credit card) and an OHC Enrolment Confirmation Letter.

Please ask the front desk for this form. Most banks have special student accounts. Also, always ask if there are any service charges that may apply to your account.

## 4. Alcohol and Cigarettes:

The legal drinking age is 21 years old.

Bars and clubs will ask you to provide government issues identification (ex. Passport) to enter. A bottle of beer will cost you about \$3.00 in the store and about \$9.00 in bars or restaurants. Cigarettes in the USA will cost you about \$7.00 for a pack.

## 5. Tipping:

It is customary to give tips to your servers in restaurants and bars (15%-20% of your meal cost), taxis, and hairdressers (10%-15%). When you go out to a restaurant, check your bill before you tip because lots of restaurants in Miami Beach add a gratuity tax of 18% which counts as a tip. Check with your home stay family, teacher, or friends if you are not sure.

## 6. Electric Current:

The standard voltage in North America is 110V. To make sure you are able to use all of your electronic devices, be sure to bring a converter and adapter with you or buy one here. This website will show you voltage from every country: [www.kropla.com/electric2](http://www.kropla.com/electric2)

## 7. Water:

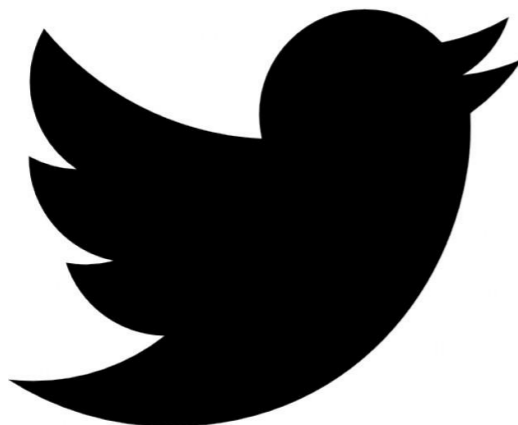
Water in North America is chemically treated and is very safe to drink. There is no need for you to spend money on bottled water.



Join us on Facebook at  
[www.facebook.com/OHCUSA/](http://www.facebook.com/OHCUSA/)



Follow us on Instagram ohcenglish  
<http://Instagram.com/ohcenglish>



@ Twitter @ohcEnglish