



PORTLAND ENGLISH LANGUAGE ACADEMY

DATE you want to begin studying at PELA
Please see Page 1 for a list of Start Dates

(Month/Day/Year)

Number of MONTHS you want to study at PELA

SCHOOL APPLICATION FORM

FIRST NAME: _____

FAMILY NAME: _____

IMPORTANT: PLEASE WRITE YOUR NAME EXACTLY HOW IT APPEARS ON YOUR PASSPORT

Email Address: _____

Gender: Male Female

Birth Date: _____ (Month/Day/Year)

Country of Passport: _____

Phone Number: _____

PHONE # REQUIRED TO MAIL I-20 DOCUMENTS

Mailing Address (Required to send I-20 documents)

Address in your Home Country

VISA INFORMATION

What is your Visa Type?

- Student
- Visitor
- Visa Waiver
- OTHER _____

Do you have an entry visa now?

- YES
- NO

If "YES", when does it expire? _____ (Month/Day/Year)

Are you transferring from another school in the United States?

- YES, Name of School: _____
- NO

What program do you want?

F-1 visa status programs

Intensive English

- Intensive English
- Academic English
- Intensive IELTS

Non-F-1 visa status programs

Semi-Intensive English

- Semi-Intensive English

Add-on Courses

- TOEFL Preparation
- TOEIC Preparation
- IELTS Preparation (2:00-4:30PM)
- IELTS Preparation (6:30-9:00PM)
- Evening English

You can sign up for more than one Add-on Course.

HOUSING APPLICATION

IMPORTANT HOUSING INFORMATION: PLEASE NOTE: housing placement is NOT guaranteed. All required housing fees and the applicant's flight information MUST be received BEFORE we begin the housing placement process. It usually takes 2-3 weeks to complete the housing placement process. For the best chance of placement, apply at least 6 weeks prior to your Start Date.

Number of MONTHS you want housing

HOMESTAY PLACEMENT QUESTIONNAIRE

1. Which type of housing do you want?

- Homestay
- Student House
- Student Apartment

2. If your first choice is "Student House", are you okay with a Homestay if no room is available in the Student House?

- Yes
- No

Can you live with:

- young children? Yes No
- dog? Yes No
- cat? Yes No
- vegetarian family? Yes No

Do you smoke? Yes No

How would you like to spend most of your time?

- With Host Family
- With Friends
- Alone

What are your interests? _____

Are you allergic to anything? _____

Do you have any medical problems? _____



PORTLAND ENGLISH LANGUAGE ACADEMY

2020

CONTENTS

Front Page

- ◆ Term Start Dates
- ◆ School Holiday Schedule

Page 2

- ◆ Program & Class Information
- ◆ Program & Class Prices

Page 3

- ◆ How to Apply to PELA
- ◆ Housing Information
- ◆ Payment Options
- ◆ Discounts & Promotions

Back Page

- ◆ Program & Class Application
- ◆ Housing Application



2020 TERM START DATES

Term Start + End Dates	Placement Test & Orientation Dates
01/06/20 - 01/31/20	01/06/20
02/03/20 - 02/28/20	01/30/20
03/02/20 - 04/03/20	02/27/20
04/06/20 - 05/01/20	04/02/20
05/04/20 - 05/29/20	04/30/20
06/01/20 - 06/26/20	05/28/20
06/29/20 - 07/31/20	06/25/20
08/03/20 - 08/28/20	07/30/20
08/31/20 - 09/25/20	08/27/20
09/28/20 - 10/23/20	09/24/20
10/26/20 - 11/20/20	10/22/20
11/23/20 - 12/18/20	11/19/20

2020 SCHOOL HOLIDAY SCHEDULE

PELA will be closed on the following holidays and breaks:

WINTER BREAK: 12/21/19 — 01/05/20	
Monday, January 20th	Martin Luther King, Jr. Day
Monday, February 17th	Presidents Day
SPRING BREAK: 03/21/20 — 03/29/20	
Monday, May 25th	Memorial Day
Friday, July 3rd	Independence Day
SUMMER BREAK: 07/18/20 — 07/26/20	
Monday, September 7th	Labor Day
Monday, October 12th	Indigenous Peoples' Day
Thursday, November 26th	Thanksgiving Weekend
Friday, November 27th	Thanksgiving Weekend



SAVE MONEY ON TUITION!

Receive a **5% DISCOUNT** on tuition when you pay for **2 terms** (8 study-weeks)!

Receive a **10% DISCOUNT** on tuition when you pay for **3+ terms** (12+ study-weeks)!

2020 TUITION & FEES

SCHOOL APPLICATION FEE.....\$45

Choose one of these English programs

INTENSIVE ENGLISH

30 program hours per week, which includes:

- 20 hours of Classroom Instruction (Mon-Fri)
- 10 hours of Conversation Group & Tutoring

4 weeks (1 Term)	8 weeks (2 Terms)	12+ weeks (3+ Terms)
\$1055	\$1002 per term 5% Discount!	\$949 per term 10% Discount!

Intensive English is a 4-week program available to students with an F-1 (student) visa

ACADEMIC ENGLISH

30 program hours per week, which includes:

- 20 hours of Classroom Instruction (Mon-Fri)
- 10 hours of Conversation Group & Tutoring

4 weeks (1 Term)	8 weeks (2 Terms)	12+ weeks (3+ Terms)
\$1055	\$1002 per term 5% Discount!	\$949 per term 10% Discount!

Academic English is a 4-week program available to students with an F-1 (student) visa

+ one-time \$80 book fee

SEMI-INTENSIVE ENGLISH

27 program hours per week, which includes:

- 17 hours of Classroom Instruction (Mon-Fri)
- 10 hours of Conversation Group & Tutoring

4 weeks (1 Term)	8 weeks (2 Terms)	12+ weeks (3+ Terms)
\$1005	\$953 per term 5% Discount!	\$903 per term 10% Discount!

Semi-Intensive English is a 4-week program available to students without an F-1 (student) visa

INTENSIVE IELTS

35 program hours per week, which includes:

- 20 hours of English Skill Building Classes (Mon-Fri)
- 5 hours of IELTS Test Preparation (Tues & Thurs)
- 10 hours of Conversation Group & Tutoring

4 weeks (1 Term)	8 weeks (2 Terms)	12+ weeks (3+ Terms)
\$1205	\$1145 per term 5% Discount!	\$1085 per term 10% Discount!

Intensive IELTS is a 4-week program available to students with an F-1 (student) visa

Increase your IELTS test score with the Intensive IELTS program, **GUARANTEED!**



*Requires 95% attendance over a 3-month period

Take the **Intensive IELTS** for 3 consecutive months.*

Then take the official IELTS test within 1 month after your last Intensive IELTS class.

If you don't increase your IELTS score by **1 point** from your last test, PELA will refund you for your last test!

Add an optional class!

4 weeks (1 Term)	8 weeks (2 Terms)	12+ weeks (3+ Terms)
\$150	\$142 per term 5% Discount!	\$135 per term 10% Discount!

TOEFL PREPARATION

+5 class hours per week
Mondays & Wednesdays (2:00-4:30PM)
\$30 book fee

TOEIC PREPARATION

+5 class hours per week
Mondays through Fridays (1:00-1:50PM)
\$35 book fee

IELTS PREPARATION

+5 class hours per week
Tuesdays & Thursdays (2:00-4:30PM)
OR
Tuesdays & Thursdays (6:30-9:00PM)
\$35 book fee

EVENING ENGLISH

+5 class hours per week
Tuesdays & Thursdays (6:30-9:00PM)

HOW TO APPLY

Applying to PELA is easy!

TO APPLY AS A NEW F-1 STUDENT

Provide the following to make your I-20:

- School Application Form (online or paper)
- **\$45 School Application Fee**
- Copy of Passport
- Bank Statement or Financial Guarantee
- Express Mail Fee (varies by country, contact PELA for fee information)

TO APPLY AS A NON F-1 STUDENT

Provide the following:

- School Application Form (online or paper)
- **\$45 School Application Fee**
- Copy of Passport

TO TRANSFER FROM ANOTHER SCHOOL

Provide the following to transfer your I-20:

- School Application Form (online or paper)
- **\$45 School Application Fee**
- Copy of Passport and Visa
- Bank Statement or Financial Guarantee
- Transfer Request Form (to be completed by your current school)

PAYMENT OPTIONS

- ✓ Cash
- ✓ Credit Card
- ✓ Online Payment
- ✓ Travelers Check
- ✓ Wire
- ✓ Check

HOUSING

Please note that housing placement is not guaranteed. We require payment of all the required housing fees and receipt of the students arrival information before we begin the housing placement process. Housing placement can take between 2 to 3 weeks. Please apply for housing as early as possible for the best chance of being placed.

For more information, visit the PELA website or email apply@portlandenglish.edu.

HOUSING FEES

HOUSING PLACEMENT FEE \$125

The Housing Placement Fee is NOT Refundable. Required for all Homestay & Student House placements.

AIRPORT PICK-UP FEE \$25
One-time Fee

Required for all Homestay placements. The Airport Fee is refundable.

HOUSING DEPOSIT \$300

Required for all Homestay & Student House placements. The Housing Deposit is refundable if housing is canceled 15 days before arrival to Portland.

The \$300 Housing Deposit is pays for part of first month of Homestay rent or to the Student House Security Deposit & Upkeep Fee.

HOMESTAY

HOMESTAY RENT \$750
Per Month

(includes 2 meals per day)

STUDENT HOUSE

SINGLE ROOM RENT \$720
Per Month

(+ \$25/month if staying less than 3 months)

SECURITY DEPOSIT \$250
One-time Fee

The Security Deposit is 100% Refundable at move out.

CLEANING FEE \$50
One-time Fee

The Cleaning Fee is NOT Refundable.

STUDENT APARTMENT

PELA can provide you with information on the application process for renting an apartment in Portland.

Visit portlandenglish.edu/housing/student-apartments/ for information on cost and how to apply.

If you need help applying to rent an apartment, you will need to pay the Housing Placement Fee (\$125).